

Warwickshire

Local Area Written Statement of Action for Special Educational Needs and Disabilities (SEND)

Summary for May 2022



Section 1 - Purpose of Plan

The Written Statement of Action (WSOA) is a dynamic document that will remain under constant review and therefore change over time as work is progressed. Progress against actions within each priority will be rated as follows:

Progress (BRAG)

Completed (B)	On track, no concerns (G)	On track, some concerns (A)	No progress, major concerns (R)	Not due yet (G)
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The BRAG rating above is used to inform the monitoring process undertaken by the Warwickshire SEND and Inclusion Steering Group. Milestone completion dates are included in the WSoA as the plan is monitored, which acts as a critical measure over the improvement period.

Wherever quantifiable, percentages of improvement are recorded within the progress columns along with milestone measures and a narrative to explain the journey towards completing the actions.

Impact measures are quantified where appropriate, for example, percentage of parental satisfaction as the actions are delivered and become embedded.

The summary table below contains three columns demonstrating progress:

- completed – status of the progress of the action at the end of each cycle
- impact – how has the action impacted on the experience of our service users
- sustained – is the action continuing to be worked upon

The column for **completed** uses the rating of **BRAG**

The column for **impact** uses the rating of **RAG**

Section 2 – Quantitative Summary

Overall we have:

10 actions
19 sub actions
71 measures

Status	Quantity	Percentage
Completed	4	6%
On track, no concerns	46	65%
On track, some concerns	11	15%
No progress, major concerns	0	0
Not due yet	10	14%

Area 1:

2 actions
7 sub actions
15 measures

Status	Quantity
Completed	0
On track, no concerns	7
On track, some concerns	7
No progress, major concerns	0
Not due yet	1

Area 2:

3 actions
5 sub actions
21 measures

Status	Quantity
Completed	1
On track, no concerns	18
On track, some concerns	2
No progress, major concerns	0
Not due yet	0

Area 3:

2 actions
2 sub actions
14 measures

Status	Quantity
Completed	0
On track, no concerns	7
On track, some concerns	1
No progress, major concerns	0
Not due yet	6

Area 4:

2 actions
2 sub actions
9 measures

Status	Quantity
Completed	1
On track, no concerns	5
On track, some concerns	1
No progress, major concerns	0
Not due yet	2

Area 5:

1 actions
3 sub actions
12 measures

Status	Quantity
Completed	2
On track, no concerns	9
On track, some concerns	0
No progress, major concerns	0
Not due yet	1

Section 3 - BRAG on a page

	Action Ref	Action Description	Measures	Progress	Impact
AREA 1: Autism waiting times	1.1.1	Increase capacity for autism diagnostic assessments	1		
	1.1.2	Pilot a differentiated model of assessment	1		
			2		
	1.2.1	Improve the self-help offer	1		
			2		
	1.2.2	Recommission the all-age community support service for neurodivergent individuals	1		
			2		
			3		
	1.2.3	Develop and education lead stepped approach to multiagency support	1		
			2		
	1.2.4	Map demand and capacity of speech and language therapy and occupation therapy services	1		
AREA 2: Co-production	2.1.1	Co-produce a framework to strengthen relationships with parents and carers	1		
			2		
			3		
			4		
			5		
			6		
			7		
	2.2.1	Co-produce a communications framework between WCC, CCG and WPCV	1		
			2		
			3		
			4		
			5		
	2.3.1	Develop a co-production strategy with key stakeholders and WPCV	1		
			2		
			3		
	2.3.2	Develop an agreement for recruitment activities to include WPCV/CYP	1		
			2		
	2.3.3	Develop an agreement for scoring commissioned services to include WPCV/CYP	1		
			2		
AREA 3: Specialist Schools	3.1.1	Set up an inclusive schools consortia working group to co-produce an inclusion action plan in schools	1		
			2		
			3		
			4		
			5		
			6		
			7		
	3.2.1	Implement a sustainable inclusion model to ensure the correct placement of children with EHCP's	1		
			2		
			3		
AREA 4: Workforce Development	4.1.1	Co-produce the workforce development action plan with schools	1		
			2		
			3		
			4		
	4.2.1	Enable a framework of ongoing challenge and support across mainstream schools	1		
AREA 5: Local Offer	5.1.1	Redesign and update the local offer	1		
			2		
	5.1.2	Launch and promote the online local offer	1		
			2		
			3		
			4		
			5		
	5.1.3	Develop and maintain the local offer webpages	1		
			2		
			3		

Section 4 – Meeting details

	Months																	
	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023
Steering Group	19th		11th	25th		6th	20th	31st		10th	21st							
Monitoring Meetings with DfE & NHSE	HR1				HR2				HR3				HR4				HR5 TBC (8 weeks before revisit)	
Corporate Board			1 st		24th					19th				15th				TBC
SEND & Inclusion Change Programme Board						TBC				TBC				TBC				TBC
SEND Member Panel (tbc)	27th		31st															
OSC C&F (Joint OSC with Health tbc)						14th					8th			14th				
Schools Forum			17th			23rd			29th				12th		16th			
Health & Wellbeing Board					4th				7th				11th					
CCG Finance & Performance Committee *						1st							4th					7th

* Governing Body: 19th July '23 with the outcome

Section 5 - Local Area

Monitoring Arrangements

with baselines established open implementation of WSoA and targets agreed by Action Leads as identified within the plan

Monthly

KPI's	Discussions and challenge held at Education & SEND Senior Management Team and CCG SMT meetings
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6-weekly

WSoA interim reports on Progress	Targeted WSoA updates to SEND and Inclusion Steering Group (exception reporting of issues)
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Quarterly

WSoA formal reports on progress of actions within plan	Full WSoA update to SEND and Inclusion Board, SEND Member Panel, NHSE and DfE
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6-monthly

Political oversight of WSoA	Full WSoA update to Children and Young People's Overview and Scrutiny Committee
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Warwickshire Parent Carer Voice are strategic partners of the SEND and Inclusion Steering Group and Change Programme Board, bringing the voice of our children and young people and their families into our monitoring. We will also, through workstreams and projects, engage our parents and carers in evaluating the progress that we are making on targeted areas, in line with our Written Statement of Action commitments.

Section 6 - Glossary

Abbreviation	Definition	Abbreviation	Definition
AAG	Area Analysis Group (schools)	DMO	Designated Medical Officer
AATI	Attachment and Trauma Informed	DSG	Dedicated Schools Grant
ABP	Area Behaviour Partnership	DSL	Designated Safeguarding Lead
ACEs	Adverse Childhood Experiences	DSW	Designated Social Worker
ADHD	Attention Deficit and Hyperactivity Disorder	EDT	Emergency Duty Team
AEP	Alternative Education Provision	EET	Education Entitlement Team
ALDAAR	Autism & Learning Disability Admission Avoidance Register	EET	Education Employment Team
ALT	Acute Liaison Team	EHCP	Education, Health and Care Plan
AP	Alternative Provision	EHCna	Education Health and Care needs assessment
ASC	Autistic Spectrum Condition	EHE	Elective Home Education
ASD	Autistic Spectrum Disorder	EMTAS	Ethnic Minorities and Traveler Achievement Service
AQA	Assessment and Qualification Alliance	ENAS	Extended Non-Attendance at School
BSL	British Sign Language	EP	Educational Psychologist
CAMHS	Child and Adolescent Mental Health Service	EPS	Educational Psychology Service
CCG	Clinical Commissioning Group	EY	Early Years
CCN	Community Children's Nursing	EYFS	Early Years Foundation Stage
CETRs	Care Education Treatment Reviews	FAP	Fair Access Protocol
CHC	Continuing Health Care	FE	Further Education
CHSWG	Children's Hearing Service Working Group	FIS	Family Information Service
CIN	Child in Need	FLT	Flex Learning Team
ciN	Communication and Interaction Needs	FTE	Full-Time Equivalent
CLA	Child(ren) Looked After	GCSE	General Certificate of Secondary Education
CLDT	Community Learning Disability Team	GLD	Good Level of Development
CORC	Child Outcomes Research Consortium	GP	General Practitioner
COVID	Coronavirus Disease	GRT	Gypsy Roma Traveller
CQC	Care Quality Commission	HCP	Healthy Child Programme
CVS	Community Voluntary Sector	HELAC	Health Looked After Children
CWCCG	Coventry & Warwickshire Clinical Commissioning Group	HI	Hearing Impairment
CWD	Children with Disabilities	HV	Health Visitor
CWDT	Children with Disabilities Team	IPBS	Intensive Positive Behaviour Support
CWPT	Coventry and Warwickshire Partnership Trust	IDACI	Income Deprivation Affecting Children Index
CYP	Children and Young People	IDS	Integrated Disability Service
DCO	Designated Clinical Officer	IEP	Individual Education Plan
DfE	Department for Education	IHCP	Health Care Plan
ILACS	Inspection of Local Authority Children's Services	RWM	Reading, Writing and Maths
ILEAP	Inclusive Leisure Education Activity Project	SDQ	Strengths and Difficulties Questionnaire
ISP	Independent Specialist Provision	SEF	Self-Evaluation Framework
IST	Intensive Support Team	SEMH	Social, Emotional and Mental Health
JSNA	Joint Strategic Needs Assessment	SEN	Special Educational Needs
KPI	Key Performance Indicator(s)	SEND	Special Educational Needs and Disabilities
KS	Key Stage	SENDAR	SEND Assessment and Review Service
LA	Local Authority	SENCO	Special Educational Needs & Disabilities Coordinator
LD	Learning Disability	SENDIAS	SEND Information and Advice Service

LGA	Local Government Association	SENS	SEND Support
LTP	Local Transformation Plan	SICP	SEND and Inclusion Change Programme
MASH	Multi-Agency Safeguarding Hub	SN	School Nurse
MEG	Multi-Agency Panel (Health)	SPA	Single Point of Access
NDTI	National Development Team for Inclusion	SRS	Session Rating Scale
NEET	Not in Education, Employment or Training	STS	Specialist Teaching Service
NHS	National Health Service	SWFT	South Warwickshire Foundation Trust
ORS	Outcome Rating Scale	TCP	Transforming Care Partnership
OT	Occupational Therapy	VCS	Voluntary Community Services
PACT	Paediatric Autism Communication Therapy	WCC	Warwickshire County Council
PCF	Parent Carer Forum	WinKs	Warwickshire Inclusion Kitemarking Scheme
PEP	Personal Education Plan	WYJS	Warwickshire Youth Justice Service
PVI	Private, Voluntary, and Independent	YP	Young Person
QoL	Quality of Life		